

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

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**REPORT TO:** Scrutiny and Overview Committee

30 April 2009

**Contacts:** Cllr John Batchelor, Chairman Scrutiny and Overview  
Cllr James Hockney, Vice-Chairman Scrutiny and Overview  
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### DRAFT 2008/09 REPORT OF THE SCRUTINY AND OVERVIEW COMMITTEE

#### Purpose

1. To provide the Committee with a second draft of the 2008/09 annual report and to seek comments or suggestions for amendment.

#### Options

2. The Committee may agree that, subject to amendments made at this meeting, the report at Appendix A shall be presented to Annual Council on 21 May 2009.
3. Alternatively, the Committee may agree that, subject to any amendments emailed to the Chairman by 8 May, the report at Appendix A shall be presented to Annual Council on 21 May 2009.
4. This is not a key decision.

#### Background

5. Under the terms of reference as set out in paragraph 6.03 of the Council's Constitution, the Committee provides the Council with an annual report of its activities and achievements.
6. This report has historically been presented at Annual Council in May.

#### Considerations

7. The Chairman and Vice-chairman have completed a second draft of the 2008/09 annual report, as at Appendix A. This sets out the Committee's achievements to date and the results of a self-evaluation exercise. Amendments made since consideration of the first draft on 2 April are underlined.
8. The Committee may now wish to suggest further amendments to reflect matters discussed at this meeting; for example there may be additions to the section setting out plans for 2009/10.
9. The Committee may wish to finalise any amendments at this meeting; or it may wish to authorise the Chairman to make further changes requested by email until 8 May.

#### Implications

10.	Financial	None
	Legal	As detailed at 5 above
	Staffing	None
	Risk Management	The annual scrutiny report is a key tool for communication with partners, stakeholders, Cabinet and prospective scrutiny members. The report at Appendix A describes reviews which affect many of these audiences; it therefore carries a risk of affecting working relationships and the future productivity of the scrutiny and overview committee.
	Equal Opportunities	None

### **Consultations**

11. The annual report is written in full consultation with the Committee.
12. By publishing a draft at this and the 2 April meeting, other stakeholders have an opportunity to influence the final document.

### **Effect on Corporate Objectives and Service Priorities**

13. The Committee's selection criteria ensure that all scrutiny activities contribute to at least one of the Council's corporate objectives.

### **Options**

14. The Committee may agree that, subject to amendments made at this meeting, the report at Appendix A shall be presented to Annual Council on 21 May 2009.
15. Alternatively, the Committee may agree that, subject to any amendments emailed to the Chairman by 8 May, the report at Appendix A shall be presented to Annual Council on 21 May 2009.

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